

Headteacher Performance Review Committee

(Agreed FGB December 2019)

Terms of Reference

Delegation of Function

The Headteacher Performance Review Committee deal with all pay and performance matters relating to the headteacher.

Clerking

The meeting of the Headteacher Performance Review Committee should not be clerked by a Governor of the school, an Associate Member, a member of the Committee and must not be clerked by the Head teacher of the school.

Membership

The Headteacher Performance Review Committee shall consist of two named governors including the Chair of Governors and a foundation governor, neither of whom shall be employed by the school or Associate Members.

Quorum

Two Governors

The main function of the committee is to;

- To arrange to meet with the External Adviser to discuss the Headteacher's performance targets
- To decide, with the support of the External Adviser, whether the targets have been met and to set new targets annually
- To monitor through the year the performance of the Headteacher against the targets
- To make recommendations to the Finance Committee in respect of awards for the successful meeting of targets set

To be reviewed annually by the Full Governing Body.